

R. J. CORMAN RAILROAD COMPANY

APPLICATION FOR WIRE LINE CROSSING UNDER/OVER RAILROAD PROPERTY AND/OR TRACK

Plans for proposed installation shall be submitted to and meet the approval of the Railroad Company before construction. Material and installation are to be in strict accordance with specifications of National Electrical Safety Code, current edition, AREMA and requirements of R.J. Corman Railroad Company. See page two of this application for items that must accompany this application form and insurance information. **Each separate occupation on Railroad property should have a separate application.**

All occupancies should be designed and constructed so that rail operations and facilities are not interfered with, interrupted, or endangered. In addition, proposed facilities should be located to minimize encumbrance to the corridor so that the railroad will have unrestricted use of its corridor for current and future operations.

OWNER OF WIRE LINE (Agreement will be with this party)

Complete Legal Name of Applicant (Owner of Wire line) _____

Invoicing Contact _____ Telephone _____

Email Address _____

Mailing Address _____

☐ **Please check if this agreement should be mailed to this address**

Type of Business Entity: ☐ Corporation: State _____

☐ Individual

☐ Municipality

☐ Partnership: Type _____ State _____

☐ Other: _____

ENGINEER/PROJECT CONSULTANT

Company Name _____ Contact Name, Title _____

Telephone _____ Email Address _____

Mailing Address _____

☐ **Please check if this agreement should be mailed to this address**

GENERAL PROJECT INFORMATION

This installation is: ☐ New ☐ Revision to existing in exact location ☐ Attachment to existing ☐ Upgrade to existing

Existing Agreement Number: _____ Type of Agreement: _____ Date: _____

If the existing agreement number cannot be provided, the installation will be treated as "New"

Will this line exclusively serve a patron of the Railroad? ☐ No ☐ Yes Name: _____

Exact Location of Installation:

State _____ County _____ City/Township _____

*This installation to be located _____ Feet _____ (direction) of Railroad Mile Post _____

**This point must be shown on drawing*

Provide: Latitude _____ Longitude _____ What is your source? _____

Within limits of a Public Right of Way? ☐ NO ☐ YES: DOT/AAR Crossing# _____

Name of road(s) _____ Length within the Public Right of Way: _____ feet

**Note that a DOT Crossing # does not convey Public Road Right of Way area. This will be determined by the Railroad.*

Relationship of Installation to Tracks:

☐ Crossing: how many wirelines to be installed at this location? _____ Angle of Crossing _____°

Total length in Railroad R/W _____ Length Crossing _____ Length Paralleling _____ Length in Public R/W _____

**These measurements must be shown on drawing*

PROJECT DETAILS & SPECIFICATIONS

Type of wire/cable: ☐ Electric ☐ CATV ☐ Telephone ☐ Communications ☐ Fiber optic ☐ Other: _____

Conductors: Number _____ AWG Gauge _____ Material _____

Transmission ☐ No ☐ Yes Distribution ☐ No ☐ Yes Diameter _____

☐ AC / ☐ DC: Voltage _____ No. of Phases _____ Hertz _____ Amperes _____

Max Voltage _____ Max Current _____ Max Fault to Ground _____

AERIAL INSTALLATIONS

Number of Existing Poles in Railroad R/W (show on drawing) _____ Distance of butt of pole nearest track rail _____
Installing over Main or Side Track _____ Type of wire supports _____
Size of supports _____ False dead ends _____ Height of wires above top of rail at 60° F* _____
Sag in Spans at 60° F _____ Height of wire supports above ground level _____
Height of wires above Railroad communications and signal wires at 60° F _____
(*minimum height of 27' above tracks required)

UNDERGROUND INSTALLATIONS

Total buried length on Railroad R/W _____ Casing Outside Diameter _____ Casing Wall Thickness _____
Casing Material _____
Depth**: Under tracks, from base of rail to top of casing _____ feet _____ inches
(minimum depth of 5'5" required for area under tracks)
Right-of-Way area other than under tracks _____ feet _____ inches
(minimum ground cover depth of 5' required for area other than under tracks)
Right-of-Way area in roadway ditches _____ feet _____ inches

***All depths will be assessed according to AREMA specs and will also consider any Railroad Xing Signal Cables or other facilities that may be present in the specific location of the installation. Depths which comply with AREMA specs may still require adjustment for approval.*

Method of installation (please read below): _____

Railroad's preferred method of installation under tracks is "Jack & Bore" (boring pits not allowed on RR property). If open cut installation is required, applicant will be billed for cost required for Railroad to resurface tracks. Directional Drilling is considered a variance and additional cost will apply for review.

R.J. Corman requires:

All wirelines under the railroad should be encased.

All wirelines will be at a minimum depth of 5½' from bottom of rail to top of casing pipe.

All wirelines will have a 5' ground cover for areas not under the track.

Jack & Bore is the preferred method of installation.

If application is approved, applicant agrees to reimburse the Railroad for any cost incurred by the Railroad incident to installation, maintenance, and/or supervision necessitated by this installation, and further agrees to assume all liability for accidents or injuries which arise as a result of this installation. Applicant will be required to work with Railroad Manager to determine a time for construction that will not interfere with Railroad Operations.

Date of Application Signature

Please Print or Type: _____
Name Title Phone Email

TO COMPLETE YOUR APPLICATION PACKET, PLEASE BE SURE THE FOLLOWING IS INCLUDED:

- ☐ Original and one (1) copy of this application form. We suggest keeping one additional copy.
- ☐ Two (2) **letter size** prints of a drawing showing plan, elevation section of crossing from field survey, location in respect to milepost and track, width of Railroad's right of way, location and distances to track and adjacent structures affecting crossing, and bore pits.
- ☐ (non-refundable) Application & Engineering Review Fee \$ \$2,000.00
- ☐ Projects requesting a variance will require additional review fees and may require a construction oversight fee.
- ☐ If your project has a proposed installation directional drill, please contact the Real Estate Department for the required additional review packet. All Directional Drill installations have an additional review fee of \$2,500.00 in addition to the required application fee.

The Railroad Company reviews each project to determine, in its sole discretion, the need for flagmen, inspection services or additional review by outside services. If required, additional fees may be charged for those services.

If you are requesting an Expedited Review and application, please submit an additional \$3,000.00. All other applicable application fees are also due. RJC's typical review window, from application to agreement is 30 days, and Expedited Review window, from application to agreement, is 6 days. Review windows DO NOT include notice to proceed or acquiring proper insurance. Variances do not qualify for Expedited Review.

Please note that if, for any reason, you have a need or are required to submit a revised/amended application, said revised/amended application shall be subject to the Application Amendment Fee of \$250.00.

All fees should be payable to:

RJ Corman Railroad Company
Attn: Real Estate Department
P.O. Box 788 / 101 R.J. Corman Drive
Nicholasville, KY 40340

Return completed form and all exhibits and maps to: **RealEstate@rjcorman.com**

It is important that your request be complete and accurate as possible to prevent delay or rejection. The application processing time greatly depends on the accuracy of information and the detail of drawings provided. Processing time is normally completed within 30 days. If the project requires a variance approval, site assessment or resources outside our company the timeframes will depend on availability of resources.

Once your application is approved you will be provided a permit/agreement and instructions for scheduling. If your project is approved, estimate at least 30 days prior to the project start for a flagman to be available on site.

WHILE YOUR APPLICATION IS UNDER REVIEW, PLEASE PREPARE FOR THE FOLLOWING:

If approved, there will be an annual License fee required. The amount of the fee will be determined upon completion of application review. Please contact the Real Estate Dept. if you are interested in making a one-time payment in lieu of annual payments.

INSURANCE

If approved, the following Insurance will be required:

- During the continuance of the Agreement, a policy of **Public or Commercial Liability Insurance**, naming Licensee as insured and covering liability assumed by Licensee and naming Licensor as additional insured. A coverage limit of not less than \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury liability and property damage liability is required. This should also cover contractual liability during periods of survey, installation and maintenance.
- During the construction phase, a policy of **Railroad Protective Liability Insurance** naming R.J. Corman Railroad Company as insured with limits of \$2,000,000.00 per Occurrence and \$6,000,000.00 aggregate. Please note R.J. Corman's insurance policy does not provide for the option of adding a rider to its policy as a substitute for applicant's purchase of a policy of Railroad Protective Liability Insurance. Note that Railroad Protective Liability Insurance will require higher limits if your project is near a transit line location.
- Your RJC Agreement number should be included on your certificate. This agreement number will be assigned with application approval.

A Certificate of Insurance will be required before authorization to begin work will be issued.

NO WORK CAN BEGIN UNTIL YOU RECEIVE A WRITTEN NOTICE TO PROCEED.

Entering any railroad right of way or other railroad property without the written permission of the railroad is trespassing and illegal. Violators will be prosecuted. Trespassing puts you, our employees and the public at risk of serious, even fatal injury.

ENTRY PERMITS

Contractor's performing installations will be required to have an Entry Permit. If the Licensee chooses not to be responsible for any and all contractors or subcontractors, then an entry permit is required for all companies completing work in the Railroad Right of way area. These fees are in addition to the application fees above.

- Permit Application Fee \$650.00
- Permit Fee \$ \$1,250.00
- Website: <http://www.rjcorman.com/contact/real-estate-services>

FLAGGING

If your project requires a flagger the rate is \$1,200.00 an hour for an 8-hour day. The need for flagging will be determined by the appointed Railroad representative for your area.